

CITY OF MILFORD
REGULAR MEETING
JULY 2, 2013
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the Webermeier Library Building in said City on the 2nd day of July 2013 at 7:30 pm. Present were: Council members: Jeff Baker, Rick Fortune, Jeff Heckman, Dan Kral; Attorney Robert Blevens; Maintenance Supt. Mark Frey; Chief of Police Forrest Siebken and City Clerk Jeanne Hoggins. Absent: Mayor Dean Bruha. Also present: Elaine Plessel, Joe Shandrew, Dave Taladay with SENDD, Darla Armstrong and Logan Tuttle with the press.

Notice of the meeting was given in advance thereof by publishing in the Milford Times; a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of the meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

CALL TO ORDER: Chairman of Council Jeff Heckman called the meeting to order at 7:30 pm. and publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for review and is posted on the east wall of the Webermeier Library Meeting Room.

MINUTES: A motion was made by Fortune and seconded by Kral to approve the minutes of the June 4, 2013 meeting. Roll call vote: Fortune yes, Kral yes, Baker abstain, Heckman yes. Motion carried.

PAYMENT OF BILLS: A motion was made by Heckman and seconded by Kral that the following bills in the amount of \$69,507.93 and payroll in the amount of \$34,987.16 totaling \$104,495.09 approved by the Auditing Committee be approved for payment. Roll call vote: Heckman yes, Kral yes, Baker yes, Fortune yes. Motion carried.

SALARIES:

55480	Mark Frey	1501.89
55481	Forrest Siebken	1334.60
55482	Mavis Ferris	83.56
55483	Jeanne Hoggins	1289.32
55484	Gary TeSelle	854.18
55485	Robert Hull	1023.61

55486	David Dahle	1119.95
55487	George Matzen	677.88
55488	Tracy Yeackley	876.46
55489	Jenna Filbert	352.41
55490	David Jensen	147.76
55491	Benjamin Rediger	1029.67
55492	Jessica Young	518.78
55493	Jason Meyer	1840.27
55494	Caleb Dahle	378.26
55495	Rebecca Anderson	296.25
55496	Tiffany Blair	90.64
55497	Sean Stahly	221.09
55498	Stacey Rediger	322.57
55499	Lisa Aschoff	553.09
55500	Erica Pallas	283.27
55501	Timothy Long	20.50
55502	Ian Rempel	275.06
55503	Sean Fredericksen	267.81
55504	Hunter Jensen	232.67
55505	Coleman Dahle	267.81
55506	Joshua Dalton	329.98
55507	Alexa Stauffer	495.89
55508	Cole Hartgerink	95.40
55564	Mark Frey	1501.89
55565	Forrest Siebken	1334.60
55566	Mavis Ferris	76.60
55567	Jeanne Hoggins	1289.32
55568	Gary TeSelle	1133.01
55569	Robert Hull	1240.18
55570	David Dahle	1100.58
55571	George Matzen	682.41
55572	Tracy Yeackley	844.03
55573	Jenna Filbert	3228.10
55574	David Jensen	136.67
55575	Benjamin Rediger	1029.67
55576	Jessica Young	569.82
55577	Jason Meyer	1557.93
55578	Caleb Dahle	397.43
55579	Trevor Hartgerink	155.47
55580	Rebecca Anderson	259.84
55581	Tiffany Blair	366.05

55582	Sean Stahly	153.19
55583	Lisa Aschoff	560.05
55584	Erica Pallas	322.38
55585	Timothy Long	116.18
55586	Ian Rempel	95.68
55587	Sean Fredericksen	410.09
55588	Hunter Jensen	572.46
55589	Coleman Dahle	287.90
55590	Josh Dalton	325.68
55591	Alexa Stauffer	511.74
55592	Cole Hartgerink	108.80
55595	Ricky Fortune	138.52
55596	Dean Bruha	184.70
55597	Jeffery Baker	138.52
55598	Jeff Heckman	138.52
55599	Dan Kral	138.52

GENERAL FUND:

55472	Christopher Guthrie- WA/SW Deposit Refund	43.04
55473	Larry Hill- WA/SW Deposit Refund	75.00
55474	Collin Krupicka- WA/SW Deposit Refund	49.28
55475	Jamison Njezchleb- WA/SW Deposit Refund	32.03
55476	US Postmaster- Utility Billing Postage	195.30
55477	Walmart- Dare Supplies, Summer Reading Program	239.23
55478	Fairbury Girls Softball- Umpire Fees	60.00
55509	Ameritas Group-Pension	1562.23
55510	Union Bank- HSA	815.00
55511	Aflac- Dis, Cancer, Acc, Suppl	513.36
55512	Aloha Roth- Cake	20.00
55513	Aramark- Pants & Rags	841.47
55514	AT&T- Long Distance	13.04
55515	Black Hills Energy- May 2013 Service	781.21
55516	Bob's Automotive- Chain Carrier	125.00
55517	Canon Financial- Contract Charge	279.40
55518	Canon Solutions- Copies, Maint Base	139.49
55519	Cash-Wa Distributing- Trash Bags & Supplies	56.55
55520	City of Milford (Petty Cash)- Cards, Stamps, Schwans	47.27
55521	Coventry Health Care- Health Ins. July 2013	8516.12
55522	Diode Communications- Service for May	55.22
55523	Eakes Office Plus- Paper, Correction Tape	107.92
55524	Elite Umpires Assoc.- Umpire Fees (12 U Tourn)	672.00
55525	Erica Pallas- Mileage to Seward for T-Shirts	13.32

55526	Farmer's Co-op- Tire Repair, 2-4D, Gas/Diesel	1883.57
55527	G&P Development Landfill- Trash for Tourn	31.42
55528	Gerhold Concrete- 2 Loads Limestone	378.00
55529	Goldsmith Tree Service- Tree Removal	1200.00
55530	Heiman- Shipping for Boots	21.50
55531	Howard Johnson- Rooms for Fire School	356.00
55532	JEO- Service on Blight Study	1775.00
55533	John Deere Financial- Mower Blades	71.96
55534	JR Welding- Repair Cracks in Pool Gutter	175.00
55535	Matheson Tri-Gas- Oxygen Bottle Rental	598.31
55536	Midwest Refuse- Service for May	114.24
55537	Milford A/C & Appliance- Repair Control Wire	70.00
55538	Municipal Supply- Tru Union, Ball Valve	160.30
55539	Mutual of Omaha- Medicare Supplement	887.59
55540	Mutual of Omaha- Disability	30.24
55541	NE Motor Parts- Pipe, Screws, Rope, Bolts, Oil Filter	173.31
55542	NPPD- Service for May 2013	6184.65
55543	One Call Concepts- Locates	24.25
55544	Pac-N-Save- Food	6.95
55545	Pizza Kitchen- Meals for May	275.00
55546	Rediger Automotive- Oil Change Unit 1	69.72
55547	Roxanne Roth- Cleaning Service	50.00
55548	Sam's Club- Pool Candy, Paper Towel, Bath Tissue	457.49
55549	Seward Co Public Power Dist- Wells 1&2	611.40
55550	Seward County Independent- Notices, Minutes	304.68
55551	Seward Electronics- Radio	1845.39
55552	Shell Fleet Plus- Gas	253.84
55553	Sports Express- Tournament T-Shirt Order	512.00
55554	Sunrise Country Manor- Meals for May	714.00
55555	Travis Fougeron- Mileage to Fire School	97.00
55556	Verizon Wireless- Cell Phone	92.94
55557	Verizon Wireless- Air Card Charges	80.02
55558	Verizon Wireless- Cell Phone	102.10
55559	Windstream- Service for May	480.41
55560	American Building Inspectors- Inspections & Fees	300.00
55561	Companion Life Insurance- Dental Insurance	595.52
55562	Companion Life Insurance- Vision Insurance	23.39
55563	DHHS- Variance for Valve	300.00
55593	Ameritas Group- Pension	1562.23
55594	Union Bank- HSA	815.00
55600	Allied Insurance- Bond Renewal	225.00

55601	Aloha Roth- Cake	38.00
55602	Baker & Taylor- Books	584.18
55603	Blevens Law Office- Legal Service for July	350.00
55604	City Clock- Donated Clock	110.00
55605	City of Milford (Petty Cash)- Soap, Kleenex, Postage	36.15
55606	Concrete Works- Rock & Finish Payment	16604.00
55607	Culligan Water Conditioning- Cooler Rent	35.00
55608	George Matzen- Straws, CD Cases, Toner, Books	996.39
55609	GreatAmerica Financial- Meter Rent	80.00
55610	Hawkins- Float Valve, Freight, Cable, Stabilizer	701.69
55611	JEO- Service for Pool	965.00
55612	JR Welding- Weld Swing, Restroom Repair	641.67
55613	Kelly Supply- Pipe Fittings for Pool	1095.18
55614	Menard's- Elbow, Cap	15.61
55615	Midwest Refuse- ½ Community Clean-up Expense	368.55
55616	Milford Plumbing- Repair Men's Stool, Toilet Kit	870.22
55617	Milford School Dist.- Parking Fines	75.00
55618	Municipal Supply- Pipe, Cap, Freight	161.77
55619	Nebraska Public Health- Coliform Test	28.00
55620	NWEA- Training	120.00
55621	OMB Guns- Battery Stick	22.99
55622	Pizza Kitchen- Food	32.69
55623	Reader Service- Books	12.99
55624	Rep Co. Marketing- Simulator Solution	39.75
55625	Roxanne Roth- Cleaning Services	50.00
55626	Shell Fleet Plus- Fuel	718.89
55627	Super Spray Car Wash- Car Wash	150.00
55628	TCA Outdoor Power- Hose Connector, Coupling	98.58
55629	TooFast Supply- Shovels, Earplugs	355.30
55630	Tvrdy's Lock & Key- 12/24 Elec Fail Safe/Face	300.35
55631	Union Bank- Gary TeSelle Acct, Medicare Part D	431.50
55632	Verizon Wireless- Well Control	40.01
55633	Wergin's Lawn Service- Fert. Sr. Center & B St.	57.00
55634	Windstream- Service for June	150.50

REPORTS OF OFFICERS, BOARDS AND COMMITTEES: Written reports received were Milford Housing Authority minutes for June 11, 2013; Milford Aging Services Commission minutes for June 25, 2013; Police Dept. activity report for June, 2013; MVFD Rescue NARSIS Report for June 2013. No Fires to report for June. Heckman – the new wading pool passed State inspection and opened today. Baker attended the Seward County Hazard Mitigation meeting, Seward County Economic Development

Corporation annual meeting (would like to see more participation from Milford) and the Seward County Housing study meeting. The Milford Strategic Planning survey is near completion and should be available on the City of Milford website the week of July 8, 2013. Kral reported that activity reports were in the packets and no fire calls to report this month. Frey also reported on the opening of the new wading pool. Chief Siebken - E911 Agency Board met and they continue to explore other agencies putting equipment on the Erickson tower. This will help facilitate daily communication between the centers tower as well as computer data. The E911 Agency thought it would be wise to have the County attorneys look over the contract prior to making a decision whether to allow the equipment to be placed on the tower. The equipment would become the E911 Agency's and they would have to maintain, repair or replace it. Chief Siebken is still working on the VHF system with Racom. He is also working with the County Attorney as far as VHF Radio equipment and she has graciously agreed to purchase 2 VHF 800 dual band radio systems costing a little over \$9,000.00 to go into the patrol units.

Discussion was held regarding the rain water that is dumping into the Sr. Center due to the new building that is being put up to the west. As of today no gutters have been installed. Council member Kral offered to look into the details of this issue.

COMMUNICATIONS: *Sales tax received for the month of April 2013 in the amount of \$14,102.25. *Letter from NPPD on proposed rate increase for 2014.

UNFINISHED BUSINESS:

Discuss/Action of moving trash barrels to streets from alleys: Further discussion was held regarding moving the trash barrels to the street curb in an effort to minimize the maintenance of the alleys. Discussion was held as to enforcement and the procedure of taking the barrels out to the curb prior to pick-up. Blevens questioned how to handle the large containers and if the issue is more of a weight limit on the alleys. An ordinance would need to be created if the City pursued this action. It was suggested to talk to the garbage companies, get their input and work together in an effort to make this happen. Hoggins will follow up with the Garbage Companies.

Update on City Website and City Email Accounts: There was discussion at the May meeting to have the Committee meet and get the ball rolling on the website and email accounts. It has been very busy and people have been gone on vacations, we are not dropping the ball, we will get this accomplished. Baker noted discussion on the type of internet system to use to put the Code Book and Comprehensive Plan on as well as creating an

electronic method for disbursing Council packets. There are a lot of options out there, we just need to get together and decide what we want.

NEW BUSINESS:

Street Closing for Fun Days – Darla Armstrong: Darla presented a map showing the requested street closing for Fun Days, August 16 – 18. There were minor changes from last year and Chief Siebken noted no problems with the request. A motion was made by Kral and seconded by Fortune to approve the street closings as outlined in the request for Fun Days. Roll call vote: Kral yes, Fortune yes, Baker yes, Heckman yes. Motion carried. Map attached to these minutes.

Approve Special Designated Liquor License for Beer Garden, Sheri's Grill & Bar – August 17, 2013: A motion was made by Baker and seconded by Kral to approve the Special Designated liquor license for Sheri's Grill and Bar on August 17, 2013. Roll call vote: Baker yes, Kral yes, Fortune yes, Heckman yes. Motion carried.

R.T.S.D. (Railroad Transportation Safety District) – Ron Tomes: Mr. Tomes presented information about the R.T.S.D. and that Seward meets the population guidelines of 5,000 to create an R.T.S.D. The packet of information is attached to these minutes. A Board of Directors would consist of 6 members; (3 from the City of Seward and 3 from the County) they would determine safety issues and address any of those issues. The RTSD may levy property taxes to a maximum amount of 0.26/\$100. Mr. Tomes calculated that Seward County could bring in \$511,000 in one year. The money levied would help pay for quiet zones or research quiet zones and acquire property. At this time he is just asking for support from Milford. Seward has already agreed to move forward. His next step is to meet with the County Commissioners and create a Resolution. Council questioned how long the maximum levy request would stay in place. As projects are completed will they lower the tax request? Council member Baker noted that when the resolution is drafted, Milford and Utica should be allowed to each have a representative on the Board to participate in discussion and note issues of these communities within Seward County. A motion was made by Baker and seconded by Heckman to authorize Mayor Bruha to write a letter in support of the implementation of an R.T.S.D. Roll call vote: Baker yes, Heckman yes, Fortune yes, Kral no. Motion carried.

Parking/Visual Obstruction @ Intersection – Linden Village, Joe Shandrew: Mr. Shandrew expressed his concerns with the vehicles that are being parked along Linden Avenue just east of the stop sign where Linden Village tenants enter onto Linden Ave. He is asking the Council to consider making that area no parking due to the visual obstructions of the parked vehicles. It was suggested to reverse the flow of traffic into Linden Village

to eliminate any visual obstructions. Kral noted this should be an internal change by Linden Village. Baker suggested looking into this situation a little bit more and getting back with Joe.

Chairman of Council Heckman asked to move item (h) up on the agenda.

Code Enforcement and SENDD Housing Programs: Dave Taladay with SENDD presented a performance report for 2010-2012. He highlighted areas of this pamphlet. He also informed the Council of a new service being provided by SENDD: Nuisance Abatement/Code Enforcement. He explained the process of identifying the nuisances. Larger communities would be broken down into phases of 100 to 125 homes at a time. Their average response after the first round of notification is 60%, after the second round it is 90%. They follow thru with enforcement to provide a successful program. Dave also highlighted their Housing Program for low to medium income eligibility. Financial options available range from forgivable grants, deferred loans and 0% interest loans depending on the income level. He provided a sample pamphlet for the Council to review.

Approve LB840 Guidelines: After 6 months of preparation Council member Baker is presenting the LB840 Guidelines for approval. Attorney Blevens noted questions regarding the document and discussion was held relating to the same. It was decided to have Attorney Blevens and Council member Baker go over the document one more time and present it to the Council at the special budget meeting for approval.

Set Date for Budget Work Night: The Council decided to hold the budget work night meeting on Tuesday, July 23 at 6:00 pm at City Hall.

Discuss/Action on N.D.O.R. – A.D.A. Policy: Attorney Blevens reviewed the documents and they seemed appropriate. A motion was made by Baker and seconded by Heckman to approve the Americans with Disabilities Plan as presented. Roll call vote: Baker yes, Heckman yes, Fortune yes, Kral yes. Motion carried.

Request for Dues – SENDD Membership & Housing: No action taken on this agenda item. It will be addressed with the budget meeting.

Seward County Hazard Mitigation Plan: The last mitigation plan update was in 2008. Involvement in this plan allowed the City to participate in the siren program. Participating again would allow us to make application for safe shelters at the trailer parks, generators etc... We must complete the requested surveys and attend 2 training meetings.

Appointments: A motion was made by Baker and seconded by Kral to appoint Jim Kremer to the Citizen Advisory Review Committee. Roll call vote: Baker yes, Kral yes, Fortune yes, Heckman yes. Motion carried.

The following appointments are being made to insure liability coverage with INSPRO/EMC as a participating member representing the City of Milford.

A motion was made by Heckman and seconded by Kral to appoint Dean Bruha as a city representative to the Seward/Saline Solid Waste Management Agency. Roll call vote: Heckman yes, Kral yes, Baker yes, Fortune yes. Motion carried.

A motion was made by Kral and seconded by Heckman to appoint Jeff Baker as a city representative to the Seward County Economic Development Committee. Roll call vote: Kral yes, Heckman yes, Baker yes, Fortune yes. Motion carried.

A motion was made by Kral and seconded by Heckman to appoint Jeff Baker as a city representative to the Seward County Hazard Mitigation Program. Roll call vote: Kral yes, Heckman yes, Baker yes, Fortune yes. Motion carried.

ADJOURNMENT: A motion was made by Heckman and seconded by Kral to adjourn the meeting. Roll call vote: Heckman yes, Kral yes, Baker absent, Fortune yes. Motion carried and meeting adjourned at 9:07 pm.

Jeanne Hoggins, City Clerk

Dean A. Bruha, Mayor

CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on July 2, 2013 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

(SEAL)

Jeanne Hoggins, City Clerk